

**Booth Equipment:**

Each 10' x 10' booth will be set with 8' high **PURPLE / WHITE / PURPLE** background drape, 3' high **PURPLE** side divider drape, (1) - 6' table draped **WHITE**, (2) - folding chairs, (1) - wastebasket and (1) - 7" x 44" booth identification sign.

**Carpet:**

The facility and booth spaces are not carpeted. If you would like to enhance your booth, Blaine offers rental carpet in a variety of colors. Please refer to our Carpet Rental Order Form to place your order.

## SHOW DATES & TIMES

**Exhibitor Move-In:**

<b>Monday</b>	<b>March 30, 2020</b>	<b>12:00 pm - 4:30 pm</b>
<b>Tuesday</b>	<b>March 31, 2020</b>	<b>8:00 am - 11:00 am</b>

**Exhibit Hours:**

<b>Tuesday</b>	<b>March 31, 2020</b>	<b>1:30 pm - 4:00 pm</b>
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**Exhibitor Move-Out:**

<b>Tuesday</b>	<b>March 31, 2020</b>	<b>4:30 pm - 7:00 pm</b>
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## IMPORTANT INFORMATION

**Shipping:**

**Advance Receiving at the Warehouse** - Blaine Event Services will accept crated, boxed or skidded materials up to 30 days in advance of show set-up. Materials should be shipped to ARRIVE AT OUR WAREHOUSE **NO LATER THAN TUESDAY, MARCH 24, 2020**.

**Direct Shipments to the Pasadena Convention Center** - c/o Blaine Event Services. Direct to show-site shipments will be accepted beginning on **MONDAY, MARCH 30, 2020**.

**Outbound Shipments** - All carriers (trucking companies) must check in at the Blaine Service Desk **NO LATER THAN 4:00 PM ON TUESDAY, MARCH 31, 2020** for freight pick-up. If your carrier fails to check in, your freight will be re-consigned to the Official Show Carrier.

**Assistance:**

Should you have any questions or need further assistance, please contact our Exhibitor Service department by phone at (714) 522-8270, by FAX at (714) 522-8271 or by e-mail at [info@blainesvs.com](mailto:info@blainesvs.com).

**Payment Policy:**

All orders/services must be paid in full, including Material Handling Charges (which will ensure delivery of your equipment/freight to your booth). Please fill out the Payment/Charge Authorization form which is included in your exhibitor information packet. Any balances due because of a declined credit card or an under estimated payment by check must be settled at the Blaine Service Desk prior to the closing of the show.



Pasadena Convention Center  
Hall A  
March 31, 2020





114 S. Berry Street, Brea, CA 92821  
 Phone: 714.522.8270  
 Fax: 714.522.8271  
 information@blainesvs.com  
 www.blainesvs.com

**MBOD 2020**  
 Job # 200329

Advance Warehouse Shipment Deadline	March 24, 2020
1st Day of Direct Shipment Acceptance	March 30, 2020

Exhibitor:	_____	Booth:	_____
Address:	_____	Phone:	_____
City/ST/Zip:	_____	Fax:	_____
Authorized by:	_____	Email:	_____

The following are the Freight Handling rates for your event. **These charges are in addition to any freight bills that you will receive from your selected trucking company or common carrier.** Please find the rate(s) that best describe the shipment you are sending to the event. Use them to calculate your estimated charges from Blaine Event Services on the following page. **ALL SHIPMENTS WILL BE ROUNDED UP TO THE NEXT HIGHER 100 lbs. (cwt) INCREMENT.**

Please refer to the next page for explanations / definitions of shipment types and applicable surcharges. Please summarize these estimated charges on the next page (Estimated Freight Handling Charges). Listed rates cover both in and out handling. **Overtime in and out surcharges based on incoming weight only.**

**Advance to Blaine Warehouse or Direct to Exhibit Hall Shipments (200 lb. minimum per shipment applies)**

**Crated or Skidded Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$89.10 \*\*per 100 lbs. = \$ \_\_\_\_\_

**\*Crated or Skidded - Special Handling Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$116.90\*\*per 100 lbs. = \$ \_\_\_\_\_

\*Shipments of all crated exhibit materials received or shipped outbound by van lines, specialized carrier, UPS, FedEx, or any shipment without proper bill of lading and stated weight.

**\*Uncrated / Pad Wrapped Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$134.80\*\*per 100 lbs. = \$ \_\_\_\_\_

\*Handling of all uncrated or pad wrapped exhibit materials.

**Overtime Charges (200 lb. minimum per shipment applies)**

\*\*All rates quoted above are based on "straight time" (8:00am to 4:30pm Monday thru Friday except holidays). All freight received at our warehouse and / or exhibit hall that is moved in or out **BEFORE** 8:00am or **AFTER** 4:30pm on weekdays or **ANYTIME** Saturdays, Sundays or Union Holidays will be assessed the following overtime charges. *In and out rates based on incoming weight only.*

**Crated or Skidded Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$21.80 \*\*per 100 lbs. = \$ \_\_\_\_\_

**\*Crated or Skidded - Special Handling Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$29.80 \*\*per 100 lbs. = \$ \_\_\_\_\_

**\*Uncrated / Pad Wrapped Shipment**

Shipment Weight \_\_\_\_\_ cwt (100 lbs) x \$33.70 \*\*per 100 lbs. = \$ \_\_\_\_\_

**Small Package Shipments (25 lb. MAXIMUM per shipment)**

<b>Advance Warehouse Shipment</b> (25 lb. max. per shipment)	\$71.30	\$ _____
<b>Direct to Exhibit Hall Shipment</b> (25 lb. max. per shipment)	\$67.40	\$ _____

**Outbound Shipments Special Requirements**

<b>Shrink-Wrap Pallet(s) (each) includes labor</b>	S/T \$75.30	\$ _____	O/T \$119.80	\$ _____
<b>Steel Banding (per lineal ft.)</b>			\$1.60 ft.	\$ _____
<b>Labor to Steel Band (per 1/2 hr.)</b>	S/T \$57.00	\$ _____	O/T \$99.10	\$ _____

If your shipment is left on the show floor without proper documentation after the end of the designated move-out, your shipment will be returned to the BCS warehouse at the exhibitor's expense. Please notes that there is a 500 lb. minimum charge. Shipments not picked up or redirected with your carrier within 72 hours from the close of the show will be assessed a storage fee at a prevailing rate.

<b>500 lb. minimum charge</b>	\$227.80
<b>Each Additional 100 lbs.</b>	\$45.60

It is the responsibility of the exhibitor to advise the Blaine Service Center representative of any problem with their order and to check their invoice for accuracy prior to payment at show site. Orders cancelled after delivery to your booth **will not be refunded. Absolutely no credits will be issued after the close of the show.**



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**MBOD 2020**  
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Advance Warehouse Shipment Deadline	March 24, 2020
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Exhibitor: \_\_\_\_\_ Booth: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City/ST/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Authorized by: \_\_\_\_\_ Email: \_\_\_\_\_

All shipments, regardless of the method of transportation, **MUST BE PREPAID. COLLECT SHIPMENTS WILL NOT BE ACCEPTED.**  
 Advance Warehouse "off-target" late shipments are subject to a surcharge (see below)

**Advance Warehouse Shipping Address**

**THE LAST DAY YOUR FREIGHT WILL BE ACCEPTED IS: Tuesday, March 24, 2020**

All shipments should be scheduled to arrive at our warehouse up to 30 days prior to the scheduled move-in date.  
 Any shipment(s) arriving after this date will be charged a surcharge of \$25.00 per 100 lbs. (cwt) "off-target" receiving charge. All shipments should be addressed C/O BLAINE EVENT SERVICES.

Use this address to ship your freight to the Advance Warehouse

**To:**  
 Name of Exhibitor AND Booth Number  
**For:**  
 MBOD 2020  
**C/O:**  
 BLAINE EVENT SERVICES  
 114 S. BERRY ST.  
 BREA, CA 92821

**Direct to Show Shipping Address**

**THE FIRST DAY YOUR FREIGHT WILL BE ACCEPTED IS: Monday, March 30, 2020**

Shipments sent directly to the facility will be received on the scheduled move-in day(s). Shipments arriving at the facility prior to the scheduled move-in will be refused. The facility does not have storage space for these shipments. All Direct to Show shipments must be consigned to BLAINE EVENT SERVICES.

Use this address if you are shipping your freight Direct to Show

**To:**  
 Name of Exhibitor AND Booth Number  
**For:**  
 MBOD 2020  
 PASADENA CONVENTION CENTER  
**C/O:**  
 BLAINE EVENT SERVICES  
 128 S. MARENGO AVE.  
 PASADENA, CA 91101

**Important Information - Please read**

The **Material Handling Terms and Conditions Form** contains conditions that limits your, the exhibitor's, recoveries in the event of loss or damage to your shipment. Please read and understand these limitations prior to ordering your freight handling services.

All shipments should be insured by you, the exhibitor, from the time it leaves the original point of shipment to the destination designated on the outbound Bill of Lading. Shipments received without receipts or freight bills (such as UPS, FedEx, etc.) will be delivered to your booth without guarantee of condition or piece count. **Blaine Event Services** assumes no liability for such shipments. We will not be responsible for shipments left in the booth by the exhibitor. Abandoned outbound shipments will be counted and shipped as we find them as we are clearing the exhibit hall.

**Blaine Event Services** will not be responsible for damage to uncrated materials improperly packed, for any concealed damage, for loss or theft of materials after delivery to booth, or before picking up at the booth for loading out of the exhibit hall. In all these instances, **Blaine Event Services'** maximum limit of liability will be \$.30 per pound, per article per the agreement within the "Material Handling Terms and Conditions". At the close of the show, if your carrier fails to pick up or refuses to accept your shipment, **Blaine Event Services** reserves the right to re-route such shipment(s) or return to our designated warehouse pending advise from you, the exhibitor, a shipping destination and who will assume responsibility for the charges according to the service required. **Blaine Event Services** shall not be liable as a result of such re-routing or handling.

It is the responsibility of the exhibitor to advise the Blaine Service Center representative of any problem with their order and to check their invoice for accuracy prior to payment at show site. Orders cancelled after delivery to your booth **will not be refunded. Absolutely no credits will be issued after the close of the show.**



EXHIBIT MATERIAL

**WAREHOUSE SHIPMENT**

Deadline Date: Tuesday, March 24, 2020

To: \_\_\_\_\_  
(Name of Exhibiting Company)

Blaine Event Services  
114 S. Berry St.  
Brea, CA 92821

Event: **MBOD 2020**  
Booth: # \_\_\_\_\_



**RUSH**

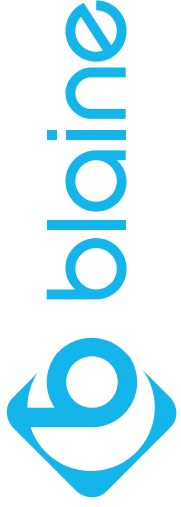


EXHIBIT MATERIAL

**WAREHOUSE SHIPMENT**

Deadline Date: Tuesday, March 24, 2020

To: \_\_\_\_\_  
(Name of Exhibiting Company)

Blaine Event Services  
114 S. Berry St.  
Brea, CA 92821

Event: **MBOD 2020**  
Booth: # \_\_\_\_\_



**RUSH**





**EXHIBIT MATERIAL**

**DIRECT TO SHOW SHIPMENT**

For Delivery on: Monday, March 30, 2020

To: \_\_\_\_\_  
(Name of Exhibiting Company)

Pasadena Convention Center  
c/o Blaine Event Services  
128 S. Marengo Ave.  
Pasadena, CA 91101

Event: **MBOD 2020**  
Booth: # \_\_\_\_\_



**RUSH**



**EXHIBIT MATERIAL**

**DIRECT TO SHOW SHIPMENT**

For Delivery on: Monday, March 30, 2020

To: \_\_\_\_\_  
(Name of Exhibiting Company)

Pasadena Convention Center  
c/o Blaine Event Services  
128 S. Marengo Ave.  
Pasadena, CA 91101

Event: **MBOD 2020**  
Booth: # \_\_\_\_\_



**RUSH**

